## 25 June 2019

## Presiding: Jessica Torres

Attending: Jessica, Anna, Clayton, Apurva, Kurt, Xiao, Weilee, Carly, KT, Bev, Kaustubh

Absent: Vik, Ayse

- 1. Symposium Speaker is set! Chris Burcham
- 2. Industrial Liaisons
  - a. Forwarded contacts  $\rightarrow$  need to be added to contact list
  - b. 1<sup>st</sup> invitation sent on July 2<sup>nd</sup>, we're on time
  - c. Purdue Foundry will have access to small businesses' contacts
- 3. Speakers
  - a. 14 signups
  - b. Deadlines until June30<sup>th</sup> and until July 15<sup>th</sup> for resume deadlines
  - c. Parking passes: 30 reserved
- 4. Posters: 12 responses
- 5. Kurt will send out the updated invitations
  - a. Awaiting on website update and removing Purdue conferences phone number
- 6. Apurva ordered 100 of each kind Ribbon
  - a. And Ribbons are being shipped
- 7. Anna
  - a. Ask for menu options from catering
  - b. Going to check menu updates/ options to talk through next week
- 8. What do we need from Keynote Speaker?
  - a. Will reimburse them for hotel
  - b. Need picture and Bio for abstract book
- 9. Vik's Brochure
  - a. "How to register" and "registration includes" and "symposium location" need to be centered
  - b. Remove phone number from conferences
  - c. Recorded presentations? Need to ask David and iTap
  - d. Link may need to be replaced once website goes up
- 10. Normal Updates:
  - a. Food bank shifts for summer
    - i. Go whenever they have time slots of 3-5pm on Tuesday and Fridays. (Pantry people 6-8)
    - ii. Sorting food only has 1-3pm timeslots up to 15 people
    - iii. Send out a survey for times
  - b. Clayton: get access to result responses?
    - i. Have we gotten anything? 11/19/18 talking about organizing trips
    - ii. Students sitting outside of the 1006 concern with lunches in one glove policy
    - iii. 03/26/19- 3151 students are often seen without safety glasses transferring samples in pitri dishes with no gloves

- iv. Once a year order, August ordering lab coats
- v. Safety supplies are ordered in certain dollar amounts
- c. Jessica will talk to Julie for safety committee on labcoats
- d. Apurva- No updates
- e. Kurt- sent out email for world cup, dinner group, and album club
  - i. Pint night need a date to be scheduled next month
    - 1. Need to get in contact with the Pint
    - 2. But if falls through, where else?
  - ii. Volleyball Tourney got rescheduled to 13<sup>th</sup> of July
  - iii. Coffee Break for July 8<sup>th</sup> 2pm
  - iv. Portland Arch hike- don't reuse them!
  - v. Launch Apartment Pavillion for block party
- 11. Bev- Orientation
  - a. Student Panel- Can we do that again
  - b. Wednesday the 14<sup>th</sup>
    - i. Get other graduate students to answer questions
  - c. Shelter for the welcome picnic
    - i. Masters 61 + PhD 19 students 80 Students
  - d. Discuss with PGSO-
  - e. Outpost booked for symposium and welcome picnic
  - f. Before lunch- introduce ourselves, GSO, to the group
  - g. Boardgames before lunch
  - h. Qualifier information will be sent out soon
- 12. Check for Atrium reservations 11<sup>th</sup> to 16<sup>th</sup>
  - a. Carly- Drafted another email to fill out surveys (reminder) and also asked about textbooks
- 13. JT- sports for 3v3 soccer
  - a. Need more for kickball
- 14. Events calendar is in the shared drive
  - a. July monthly email is available
    - i. Need Portland arch hike link and highway clean up link
  - b. Dinner and Album club will be added to that
- 15. Brainstorm for mental health activities
  - a. Demonstration kitchen through corec \$10/person
  - b. Private Fitness Instruction
  - c. Wellness workshops
  - d. Links to workout classes, cultural/religious centers